THE

NATIONAL HISTORIC SPEED CLUB

Privacy Policy and Data Privacy Notice

The National Historic speed Club is a membership only car club registered with Motorsports UK (Club ID 403911) for people interested in pre- 1977 Saloon and Sports Car racing in Speed events.

Our website address is: https://nationalhistoricspeed.co.uk

This notice provides details of how we use your personal information, and your rights in relation to that information. Please read carefully and contact us if you have any queries.

Why we process your personal information

Contractual Obligation

We need to process your personal information to provide the membership details required by Motorsports UK and to enable us to run the club's own race championship.

The information we need for our membership records includes your title, name, address, date of birth, contact telephone number(s) and your contact email address.

We will also record information relating to your registered vehicles if you are entering the race championship to enable us to administer and run that championship. We will publish those details on our website and in press releases or social media posting. It is therefore a condition of entering the Championship that you give consent to those vehicle details and a short driver profile being published on the website and being provided to commentators at race venues and used in club publicity and social media releases. Without the provision of this is information and the consent to use it as described you cannot be an active competitive member of the club.

Legitimate Interest

If you provide us with personal information on the membership form, we will keep this information in order to contact you in the future about club activities and events unless you instruct us not to.

Consent

Some information we hold requires you to give your consent to the information being used for specific purposes and by authorised third parties. This is particular to the Race Championship entrants and please see the details above.

Sensitive Data

No sensitive information will be recorded.

How we store your personal information

We record and store information in electronic files on our computer system.

Our electronic files are password protected and only accessible to authorised staff. All data is backed up daily to a cloud based server.

Who we share your personal information with

Your personal information will not be shared with any third parties unless:

1. We are required by law to provide information to law enforcement organisations; if this applies, we may not be able to inform you;

- 2. You provide us with written consent to share specific data with another business or organisation;
- 3. Some data may be accessed by an approved external IT contractor which we use to monitor and fix issues relating to our computer systems. All external contractors who carry out work for us are required to sign Confidentiality Agreements before commencing the work.

Your Data Information Rights

Right of Access

If you would like a copy of all the information we hold about you, please contact us. Please be aware that most if not all the information we hold about you has been provided by you. We will provide a copy of your information free of charge provided the request is made in good faith and is not excessive. If we are acting for you jointly, we will require written authority from all or both of you before any data or information contained in your file is released to one named party.

Right to Rectification

You have the right to have your information corrected if you believe we have not recorded it accurately. Please contact us as soon as you become aware of any mistakes.

Right to Erasure

You can ask us to delete all information we hold about you at any time but if you do, you will not be able to remain a member of the club or compete in our race championship.

Automated Decisions

We do not use your personal information to make automated decisions which affect you.

Jurisdiction

We will not send your data to another business situated outside the EEA without your specific consent and only then if we are satisfied that appropriate safeguards are in place.

Complaints

If you are not satisfied with the way we have dealt with your personal information you can complain to the Information Commissioner's Office Tel: 0303 123 1113 (local rate – calls to this number cost the same as calls to 01 or 02 numbers).

For more information on your data protection rights please visit the Information Commissioner's website: <u>www.ico.gov.uk</u>

You can contact us by either:

Post: Membership Secretary, National Historic Speed Club, The Old Dairy, Cadhay, Ottery St Mary, Devon EX11 1QT, or

Email: membership@nationalhistoricspeed.co.uk

The National Historic Speed Club is registered as a Data Controller with the Information Commissioner's Office. The registered Data Controller is Ian Hunt under Register number **C1421756**